

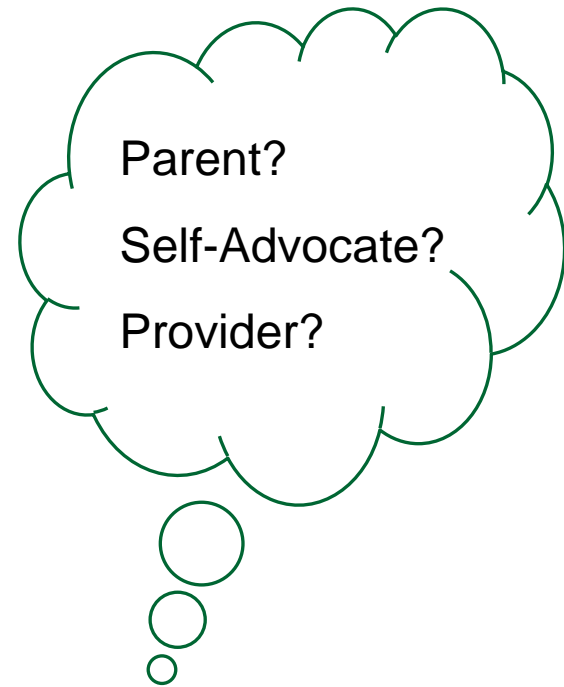
# Organizing and Defining the CAC

## MODULE V

(Slides created by AUCD and adapted by USC UCEDD CHLA team.)

# Introductions

- Name
- Part of state you are from
- Experience with disability



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# Topics of Presentation

1. Organizational Tools for the CAC
2. Recruitment and Retention Strategies
3. Welcoming New CAC Members

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# 1. Organizational Tools for the CAC

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# Organizing your CAC

- Organizing your CAC helps you be more effective
- There are many ways in which CACs help organize their UCEDD. Some examples include:
  - Developing by-laws or rules to follow
  - Using a facilitator
  - Keeping in contact with fellow committee members
  - Giving all the materials out a day before the meeting

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# Organizing your CAC

- What are the ways in which our UCEDD helps to organize the CAC?
- What things can you think of to help your CAC organize?

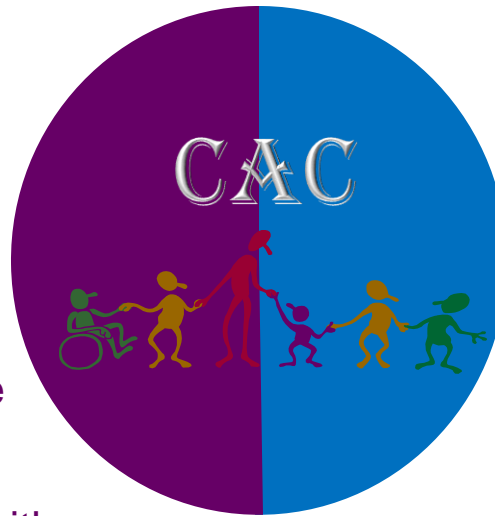
# 1. Recruitment and Retention Strategies

# What does the DD Act say About the Members of the CAC?

The members of the CAC must reflect the racial and ethnic diversity of the state

The CAC must also include representatives from:

- ❑ State P&A
- ❑ State DD Council
- ❑ Other UCEDDs in state
- ❑ Self-Advocacy organization
- ❑ Organizations such as:
  - Parent and Training Information Center
  - Those carrying out the Assistive Technology Act
  - Relevant State Agencies
  - Community groups concerned with people with developmental disabilities and their family members



The majority (over half) must be individuals with developmental and related disabilities and family members, such as:

- ❑ Parents
- ❑ Siblings
- ❑ Grandparents
- ❑ Step-parents
- ❑ Aunts
- ❑ Uncles
- ❑ Nieces
- ❑ Nephews



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# Recruitment of CAC members

- UCEDDs are often recruiting new members for the CAC
- Current CAC members can help recruit new members
- Think about the DD Act requirements when thinking about recruitment of CAC members

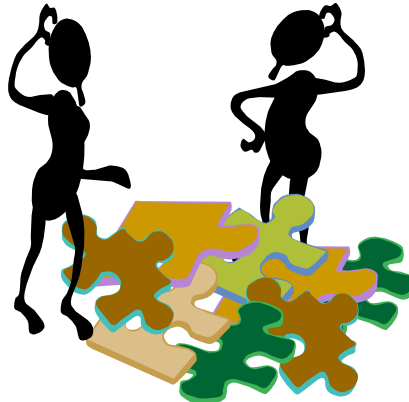
# Who are we missing?

Who do we know?

- ❑ Friends
- ❑ Neighbors
- ❑ Co-workers

Where could we go?

- ❑ Conferences
- ❑ Community Meetings



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# What is the process of inviting someone to join the CAC?

- How often are people invited to join?
- Who at the UCEDD does the inviting?

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# Recruitment Strategies

- An “interest brochure” can be used to recruit new members
  - Educates potential members, as well as others, about the UCEDD
  - Describes the leadership opportunity serving on a CAC provides
  - Describes the value of the CAC to the UCEDD
- Bring interest brochures to places or events where you might meet potential new members

# Retention Strategies

- How do we keep members?
  - Make sure everyone follows the rules and respects the perspective of the other members
  - “Keeper of the Respect”
  - Model meaningful participation
  - Advocate for necessary supports for other people to participate meaningfully



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## 3. Welcoming New CAC Members

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# Alphabet Soup for CACs

- New members may not be familiar with the many acronyms that the CAC uses
- Identify the common acronyms used in your state and UCEDD
- How can you support individuals new to your CAC and the DD Act world to learn the acronyms?

# Questions

